

**FLORIDA HISTORICAL COMMISSION  
TALLAHASSEE, FLORIDA  
JULY 1, 2009**

**MEETING MINUTES**

**Commission Members Present:** Dr. Judith Bense; Marion Almy; Dr. Titus Brown; Rick Gonzalez; and Ellen Uguccioni. Commissioners Mimi Hardman, Nancy Maddox, Jose Miranda, Dr. Angelo Perez, and Lucille Rights participated by teleconference.

**Commission Members Absent:** James Snyder

**Division of Historical Resources Staff Present:** JuDee Pettijohn, Deputy Secretary and Dianne Alborn, Office of Cultural, Historical and Information Programs; Pam Stanley, Director's Office; Dr. Barbara Mattick, Chief, Bureau of Historic Preservation; Dr. Ryan Wheeler, Chief, Bureau of Archaeological Research; Michael Zimny, Bob Jones, Carl Shiver and Andrew Waber, National Register Program; Sharyn Heiland, Jennifer Patnode, and Christa Hosmer, Historic Preservation Grants Program; Alissa Slade, Grants Manager; Phil Wisley, Architectural Services; Susanne Hunt, Public Outreach Programs; Robert Bendus, Division Business Manager; and Sandy Shaughnessy, Director, Cultural Affairs.

I. Call to Order

Meeting called to order by Chairman Bense at 9:00 a.m.

II. Introductions

Commissioners, Division staff, and audience participants introduced themselves.

III. Adoption of Agenda

**Chairman Bense called for a motion to adopt the agenda. Commissioner Perez made a motion to adopt. Motion seconded by Commissioner Rights. Motion passed unanimously.**

IV. Adoption of the Minutes

Prior to approving the minutes, Chairman Bense asked for an update on what was discussed at the last meeting with regard to "Assuring Protection of Archaeological Resources in Grant Assisted Development Grants." Discussion ensued regarding the grants policy.

**Chairman Bense called for a motion to approve the minutes of the March 26, 2009 meeting. Motion made by Commissioner Uguccioni to approve the minutes as submitted. Commissioner Brown seconded. Motion passed unanimously.**

V. Historic Preservation Grant Program Update

Sharyn Heiland proceeded with the Historic Preservation Grant Program agenda item. Ms. Heiland informed the Commission that the Division had unspent federal funds. State funds would be shifted to other grant types because federal funds would only allow for Acquisition and Development grants. Main Street is a split between federal and state funds available. Commissioner Perez asked about the Holocaust Museum line item in the Division budget and questioned if they would have to abide by the same grant rules. Ms. Heiland advised, yes they would since it was a designation within the grants line item of the budget.

Ms. Heiland provided the Commission with a rule 1A-39 update. The rule will be approved too late for this grant cycle. Chairman Bense asked what the differences were between the old and new. Ms. Heiland stated it gives grant managers more teeth to enforce the rules. Chairman Bense asked Ms. Heiland to send the Commissioners the link where the rule was posted. She also asked for staff to walk the Commission through the *Florida Administrative Weekly* posting process. She also requested that the Commission be sent the electronic rule by July 15, 2009. Chairman Bense stated she would like the Commission to receive alerts on anything that hits the *Florida Administrative Weekly* via her email inbox. Commissioner Gonzalez congratulated Dave Ferro on a nice job with the new rule.

Phil Wisley updated the Commission on the second rollover option for the Special Category Program. Commissioner Uguccioni asked for a description of what we are asking the applicants to do if the Commission votes for the rollover. Mr. Wisley advised what updates would be needed to their original application. Commissioner Maddox asked if the second rollover is legal. Deputy Secretary Pettijohn stated that the General Counsel's office had reviewed this subject and that the Commission's approval was sufficient.

Discussion ensued regarding past funding.

**Chairman Bense called for a motion. Commissioner Gonzalez made a motion to continue the rollover of the 50 Special Category list for the next year. Motion seconded by Commissioner Hardman. Motion passed unanimously.**

VI. National Register Review Board Meeting Update

Bob Jones gave an overview of the National Register Review Board meeting from the previous day.

Approved nominations: Willis S. Blatchley House, Evergreen Cemetery, Nassau County Jail, Spring Lake Community Center, North City Historic District, and Holden-Parramore Historic District

Denied nominations: Vedado Historic District and Etna Turpentine Camp must be revised and resubmitted.

Chairman Bense gave a summary of the Etna Turpentine Camp discussion that ensued during the National Register Review Board meeting.

Commissioner Almy would like the National Register staff to inform the applicants that the Board is looking for social guidelines prior to the review. She suggested the development of an information sheet that could be emailed to the applicant so they know what is required. Discussion ensued.

#### VII. Bureau of Historic Preservation Update

Dr. Barbara Mattick provided the update on the Bureau of Historic Preservation. She discussed the continuation of the Florida Folklife Program under the supervision of Susanne Hunt.

Dr. Mattick advised the Commission that she would like to change Chapter 267 to expand the members of the National Register Review Board to seven instead five. Commissioner Almy suggested that Dr. Mattick contact former Commission member Roy Hunt, since he drafted the statutory language establishing the board composition and see what his logic was for only selecting five of the seven. Dr. Mattick will call him and get back to the Commission with his rationale and report to the Commission at the next meeting.

Discussion ensued regarding the Division of Historical Resources performance measures approved by the Legislature. Chairman Bense would like to see the measures plus the data. Deputy Secretary Pettijohn will see that the Commission receives them.

Susanne Hunt distributed the *Florida Spanish Colonial Heritage Trail* to each Commissioner member. Commissioners participating via phone will receive one in the mail.

#### VIII. Bureau of Archaeological Research Update

Dr. Ryan Wheeler provided the update for the Bureau of Archaeological Research. Bureau received all of the approvals for the 1A-31 rule. Over 1,000 comments were received and are posted on the website if the Commissioners would like to review them. Dr. Wheeler will send the commissioners the link to the new rule posted in the *Florida Administrative Weekly*. Dr. Wheeler updated the Commission on the Miami Circle construction progress. The ground breaking is set for August 14, 2009. He also suggested the Commission visit the new Mission San Luis Visitor Center for a hard hat tour.

Chairman Bense asked about the Cultural Resource Management artifacts. Dr. Wheeler stated nothing yet has been done. Commissioner Almy would like a committee to

look into the combined storage of all the artifacts that are collected and reported per state law. Dr. Wheeler stated it needs to be handled on the front end of the process. Discussion ensued.

**Chairman Bense called for a motion. Commissioner Almy made a motion for Dr. Wheeler to form a task force to look into the curation of artifacts collected as required by the state. Motion was seconded by Commissioner Maddox. Motion approved unanimously.**

Chairman Bense suggested Sonny Trimbull as a possible task force member. Division should also check with the University of Alabama on their storage policy. The Commission would like a list of members by the next meeting.

#### IX. Other Business and Open Commission Business

Deputy Secretary Pettijohn gave an update on the Department's Sunset Review and provided the Commission with a handout. Copies will be mailed to all Commissioners participating via telephone. She stated OPPAGA has issued a draft report that will be furnished to each member of the Commission. Discussion ensued regarding the Commission's continued involvement, support and interaction with the legislature during this time. A recurring agenda item will be added for an update at each Florida Historical Commission meeting.

Deputy Secretary Pettijohn gave an overview of the Department of State internal budget process, the travel/mission critical issue from Senate Bill 44A, effective through June 30, 2009, as well as an overview of our internal agency approval process. Discussion ensued.

Deputy Secretary Pettijohn reported on the number of positions lost by the Division. Governor Crist appointed Dr. Barbara Mattick as Interim State Historic Preservation Officer. New delegations of authority have been completed for Deputy State Historic Preservation Officers. She discussed the posting for the vacant Division Director position and advised there will be an interview team. Chairman Bense will be part of the team, with Commissioner Almy acting as her alternate.

Deputy Secretary Pettijohn advised of \$223,000 in unencumbered federal funds for grants that was approved for several grants by the Governor's Office to award these funds.

#### X. Public Comment

Malinda Horton, Executive Director for Florida Association of Museums, advised that we all need to stay involved and not wait until Legislative Committee meetings start in September. Chairman Bense asked Ms. Horton to send her the list of the committee contacts so that everyone can contact these individuals. Ms. Horton stated Ray Wilson is the Chief of Staff of the Senate Governmental Operations Committee.

XI. Future Meetings

Commission will convene in September for Special Category rollover instead of November.

Next meeting of the National Register Review Board will be Tuesday, September 15, 2009, at 9:00 a.m. and Wednesday, September 16, 2009, at 9:00 a.m. for the Florida Historical Commission via teleconference.

XII. Motion to Adjourn

**Chairman Bense called for a motion to adjourn. Commission Gonzalez so motioned. Motion seconded by Commissioner Brown. Motion passed unanimously.**

Meeting adjourned at 12:25 p.m.

DRAFT